



BUILDING SERVICES

Sign Permit Application

(Form 1)

SITE AND SIGN INFORMATION

Application Type: Permanent Billboard

Municipal Address: _____

Number of Signs: Permanent: _____ Billboard: _____ Number of Sign Detail Sheets Attached: _____

Place
Date Stamp
Here

Applicant/Agent	Name		E-mail Address	
	Address			Postal Code
	Phone No.	Cell No.	Fax No.	

Property Owner	Name		E-mail Address	
	Address			Postal Code
	Phone No.	Cell No.	Fax No.	

Tenant	Name		E-mail Address	
	Address			Postal Code
	Phone No.	Cell No.	Fax No.	

Contractor	Name		E-mail Address	
	Address			Postal Code
	Phone No.	Cell No.	Fax No.	

Sign Owner	Name		E-mail Address	
	Address			Postal Code
	Phone No.	Cell No.	Fax No.	

Furnishing of false, incorrect or misleading information may result in a prosecution and/or revocation of the Permit pursuant to the provisions of the applicable by-law. Submission of payment in support of this application is acknowledgement that the applicant has reviewed and attests to the completeness and accuracy of the application, drawings and supporting documents.

Personal information on this form is collected under the authority of the Municipal Act and will be used in the processing of your Sign Permit Application. Questions regarding the collection of this information should be directed to the Municipal Freedom of Information and Protection of Privacy Office at 580-2424 ext. 21898.

For Office Use Only

Application Number: _____	Application Date: _____
Permit Number: _____	Issued Date: _____
Permit Fee: _____	Additional Fee: _____

Notes: _____